

West Pennard C of E Primary School
Minutes of Meeting of Friends Of West Pennard School
Held on Wednesday 11th June 2008.

Present: Helen Burchell (Head Teacher & President), Nicola Evans (Chair), Julia Hutchison (Deputy Chair), Arabella Browne (Treasurer), Mel Warburton (Secretary), Andy Townend, Mike Hooper, Sarah Longman, Sara Maher.

Apologies: Helen Morley (Deputy Head), Issa Bonnar, Libby Syddall, Nicola McCrum, Paul Manning, Rosalind Ives and Rita Ayres.

1. **Opening Remarks:** Nicola welcomed everyone.
2. **Minutes of previous meeting:** Approved by meeting. Proposed by Helen and seconded by Mike.
3. **Matters Arising:** Bag2School was a success. Awaiting confirmation of amount raised. Thank you to Angela Wittleton and Issa Bonnar for organising this. Storage needed for people whom wish to have a clear out of clothes between now and November. Plan UK will be discussed at next meeting. Grants sourcing: 2 people have made themselves known to Nicola regarding this. Nicola McCrum sent a thank you for the money for the birthday books scheme. Helen reported that the Actiontrak funded at the last meeting was superb.
4. **Treasurers Report:** Current A/C £3289.76. Reserve A/C £13677.39. There are £9520 allocated funds. Bingo night raised £350 not £400 as reported.
5. **Greenbank Swim:** Mailing and reminder have been circulated. Maximum of 250 people can attend. Next reminder going out Monday 16th June if there are any more tickets left to sell. Volunteers for ringing round on the Friday morning should event be called off were Nicola, Julia and Mel.
6. **Summer Fair:** 12th July. Mel sending out mailing next week. Everything on track at the moment. Polly Hewitt-Cooper has circulated raffle tickets. Mike Hooper will design programme for the event.
7. **Requests from School:** (Helen)
 - Due to the rising costs of fuel the buses budget has overspent. Helen requested a £1000 maximum top-up to cover trips, etc until the end of school year. Arabella has produced a sheet detailing spending on buses for the year. Meeting agreed to fund this. Proposed by Mel and seconded by Nicola.
 - Portable mini microphones requested by Ian Gouge for performances. After an animated discussion this was deferred.
 - Helen thanked all those who helped make and funded the new country dancing costumes. They looked fantastic.
8. **Carnival Collecting:** This was deferred until the next meeting.
9. **A.O.B:** School traffic issues continue to cause concern. Nicola to attend next scheduled meeting. FWPS will source purchasing NO PARKING cones for the autumn term. Julia is co-ordinating the parent buddying scheme for new parents. Volunteers required for this. Sarah Longman is organising the Sense pamper evening. Meeting tomorrow to discuss details. Andy needs a group of volunteers for the big festival mail shot this week. Andy also asked whether we could ask for free water cooler for School festival stewards from Glastonbury Spring Water.
- **Next Meeting is on 17th September 2008 at 7.30pm in School staff room.**