

Minutes of the FWPS AGM Meeting held on Monday 7th November 2011 at 7.30pm

Present: Mel Warburton (Chair), Arabella Browne (Co-Treasurer), Sarah Staniforth (Co-Treasurer) Helen Burchell (Head Teacher & President), Helen Morley (Vice-Chair), Jan Lawford, Caroline Bowes, Kath Murray, Mike Hooper

Apologies: Julia Hutchison, Claire Hearne

1. Minutes of the last meeting

The minutes of the last meeting were approved; this was proposed by HB and seconded by HM.

2. Matters arising

None outstanding.

3. Chairman's Remarks

MW asked if HM would take minutes.

MW thanked everyone for their support this year particularly with events and time. A Big thank you to AB for her role as Treasurer and to CB for organising such a successful Pamper evening.

4. Election of Honorary President

Helen Burchell: Nominated by AB and seconded by SS

5. Treasurer's Report

AB presented the Annual Financial report which has been checked by the auditor – Lynette Edwards.

Current Account: £60849.74 Reserve Account: £32558.75
Total Funds: £93508.49

Allocated funds:

Music Room: £50,000

Christmas Parties: £190

Christmas Panto: £345

Yr 6 Greek visitor: £240

Other Party share of Festival donation: £20000

Leaving a balance of available funds of £22733.49 (for next 2 years)

Proposed by MW and seconded by HM. All in favour.

6. Appointment of Auditor

Lynette Edwards: Proposed by MW and seconded by HB. It was suggested that AB buy some wine as a thank you. All in favour.

7. Election of Committee

Chair: Mel Warburton	Proposed: AB	Seconded: SS
Vice-Chair: Caroline Bowes	Proposed: KM	Seconded: AB
Secretary: Helen Morley	Proposed: HB	Seconded: RT
Treasurer: Sarah Staniforth	Proposed: MW	Seconded: CB
Assistant Treasurer: Sam Heath	Proposed: JL	Seconded: SS
Committee Members: Mike Hooper	Proposed: AB	Seconded: MW
Jan Lawford	Proposed: MW	Seconded: SS
Julia Hutchison	Proposed: HM	Seconded: AB
Arabella Browne	Proposed: MW	Seconded: KM
Sam Heath	Proposed: JL	Seconded: SS

This leaves one vacancy on the committee.

It was agreed that Sam Heath be added as a signatory on the FWPS account. AB to organise this. Proposed: CB and seconded by SS.

MW thanked everyone who had either continued or taken on roles on the committee.

HB thanked existing committee members and presented MW, HM, SS and AB with flowers.

MW thanked Alison Wrathall for her support as secretary. HB to ensure she receives flowers as a sign of our gratitude.

8. Music Room Update

HB suggested Wednesday 14th December as a possible date, providing ME is available. FWPS will be invited with carols and mince pies around the Xmas tree etc. To be confirmed.

9. Requests from school

HB requested cheque for £50000 for the new Music room as the final bill is now in and needs to be paid.

HB requested funds of £450 as struggling to find a panto. This was unanimously agreed.

Committee discussed forthcoming FWPS Drugs Awareness Evening. Due to the fact that there have only been 8 positive replies, the committee decided to postpone the event until the Summer term. Proposed by MW and seconded by JL. HM to cancel Delia Cromey-Hawke and reschedule for Summer term. Date to be advised.

HM shared Year R to 6 trip and visitor planner with FWPS to help with decisions regarding the FWPS' contribution to coach costs. It was agreed that it had been a useful exercise and MW thanked HM for putting this together. It was suggested that Coach and Enrichment costs be put forward to the next agenda in January.

10. Christmas Fair

MW updated everyone on raffle tickets/prizes. Hamper sheet was circulated for offers of donations. MW reminded everyone of a 'making and doing' evening on Monday 28th November at her house. MW asked if anyone knew anyone who could make soup. AB suggested KW and agreed to ask her.

11. Music Quiz

All is progressing well so no further comment was needed.

12. Date of Next Meeting

Monday 16th January 2012.

