

Minutes of the FWPS AGM held on Monday 8th November 2010 7.30pm

Present: Libby Syddall (Chair), Mel Warburton (Vice Chair), Claire Hearne (Treasurer), Alison Wrathall (Secretary), Helen Burchell (Head Teacher & President), Arabella Browne, Julia Hutchison, Helen Morley, Andy Townend, Audrey Truan, Sarah Staniforth.

Apologies: Mike Hooper, Issa Bonner, Polly Hewitt-Cooper, Naomi Wilson. Chaska Gaines

1. Welcome

Libby welcomed everyone to the AGM.

2. Minutes of the last meeting

The minutes of the last meeting were approved; this was proposed by Mel and seconded by Arabella.

3. Matters arising

Helen said that the FWPS are welcome to use the text alerts system, just let the office know.

The shed is up with everything back in, it now just needs sorting out

4. Election of President

Helen Burchell was nominated

This was proposed by Libby Syddall and seconded by Mel Warburton

5. Chairman's Remarks & Festival Update

Thanks to Issa & Steph for organising the Bags2school collection, it is anticipated that we have raised as much as last time.

The Pamper Evening has received lots of positive feedback and has made a profit of approximately £300. The hall looked amazing thanks to Caroline, Mel and Hannah for all their hard work. Also thanks to Audrey and Chaska for being so accommodating whilst the decorating was being done.

Andy has received a cheque for the festival stewarding for £40,000 which includes a donation. Andy was rather disappointed with the sum as in total he claimed 427 hours for this year compared to 354 last year, in real terms the hourly rate has reduced significantly. Andy and Katie's costs need to come out if the cheque along with payments to other groups after this has been taken in to account it is anticipated that FWPS will receive approximately £22,000. Andy will do next year and then there will be a gap year; he feels that over the next ten year period the money received from the festival might half. There are currently 12 West Pennard parents working as stewards and most of the supervisors are past or present parents of West Pennard. Issa is looking at the possibility of writing a newsletter with a view to recruiting more parents/carers as volunteers. This is Andy's last meeting as a committee

member and Libby thanked Andy for the enormous amount of time and energy he has put in to the school, no parent has ever put in as much and his leaving is a real loss to the school, it has been a real honour to have his input. He was presented with wine and port as a thank you.

Helen proposed a vote of thanks to Libby in her role as chair for the last year and presented her with chocolates. All the officer post holders were thanked for their work during the last year and presented with chocolates.

6. Treasurers Report

Claire will circulate the report to members of the committee.

Current Account £1,866.02

Reserves Account £32, 541.34

7. Appointment of Auditor

Appointment of Lynette Whitcombe as Auditor was proposed by Alison and seconded by Mel.

8. Election of Chairman

Mel Warburton nominated by Sarah Staniforth and seconded by Jacky Mirfin.

9. Election of Vice-Chairman

There were two nominations for the post of Vice Chairman so a secret ballot was held. As a result of the ballot Helen Morley was elected to the post of Vice-Chairman, she was nominated by Rachel Tucker and seconded by Helen Burchell.

10. Election of Treasurer

Claire is stepping down as Treasurer and Arabella Browne offered to stand in as a temporary measure. Arabella was nominated by Issa Bonnar and seconded by Polly Hewitt-Cooper. Sarah Staniforth kindly offered to assist Arabella in the role of Treasurer.

11. Election of Secretary

Alison Wrathall was nominated by Claire Hearne and seconded by Mel Warburton.

12. Election of 6 Committee Members

Audrey Truan was nominated by Claire Hearne and seconded by Alison Wrathall
Sarah Staniforth was nominated by Mel Warburton and seconded by Libby Syddall
Polly Hewitt-Cooper was nominated by Libby Syddall and seconded by Mel Warburton
Claire Hearne was nominated by Mel Warburton and seconded by Audrey Truan
Julia Hutchison was nominated by Polly Hewitt-Cooper and seconded by Alison Turford
Mike Hooper was nominated by Mel Warbuton and seconded by Libby Syddall, Mike has responsibility for the FWPS website.

13. Appointment of new signatories

Mel and Arabella to remain as signatories and Sarah to become an additional signatory.

14. Requests from school

Anglo Saxon Man £195, unanimously agreed

KS2 Christmas party £40, unanimously agreed

KS1 Father Christmas present £50 per class, unanimously agreed

Music Room match funding of £50,000 requested, this is needed by April because if the money from the school capital investment pot is not spent it may be lost. After some discussion it was agreed to approve the sum of £40,000 initially and look at the possibility of providing the additional £10,000 once the annual accounts information had been made available. This was proposed by Mel and seconded by Alison.

15. Other Requests

Arabella requested £250 for Birthday Books, this was unanimously agreed

16. Christmas Fair

3 people attended a meeting at Mel's house to plan the fair. Issa and Sarah have taken responsibility for the craft room. Pilton Bell Ringers are attending and the snow machine has been booked. Mel is happy that planning is well underway and has had quite a few offers of help.

17. Future Fundraising Events

April 1st provisional date for Bingo/Fish & Chip Supper

18. AOB

Helen Morley is happy to organise a car treasure hunt in the first half of the summer term. The possibility of holding some kind of musical event rather than a summer fair was also discussed. Claire will put together some ideas for the January meeting.

19. Dates of future meetings:

Monday 10th January 7.30pm

Monday 7th March 7.30pm

Monday 9th May 7.30 pm

Monday 13th June 7.30 pm