

## Minutes of the FWPS Meeting held on Thursday 30<sup>th</sup> Sept 7.30pm

Present: Mel Warburton (Vice Chair), Claire Hearne (Treasurer), Alison Wrathall (Secretary), Helen Burchill (Head Teacher & President), Arabella Browne, Mike Hooper, Julia Hutchinson

Apologies: Libby Sydall (Chair), Andy Townend, Naomi Wilson. Helen Morley,

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### 1. Minutes of the last meeting

The minutes of the last meeting were approved; this was proposed by Mike and seconded by Claire.

### 2. Matters arising

The nature garden had £2,750 approved but the actual cost was £3,231.25. The committee requested that if in future a cost goes above the approved amount the committee should be consulted.

The shed is due to go up soon; this is being put up by the council.

### 3. Chairman's Remarks (in absence)

The summer fair was a great success and raised approximately £1,750, thank you to all involved for their hard work.

The Greenbank swim was well attended, thank you to Issa for organising this.

### 4. Treasurer's Report

The treasurer's report was circulated to the committee.

Current Account £2,061.52      Reserves Account £39,041.34

Account activity since last meeting

Expenditure

Action Track Literacy Books	£1,520.00
Shelving for shed	£369.46
Brainwaves	£26.25
Eclipse print	£57.27
Greenbank	£220.00
Glastonbury Festival Expenses	£1,315.76
Sausages for Fair	£40.00
Wider Opps Music	593.33
Nature Garden	£3231.25

Income		
Fair Sponsorship		Libby to confirm
Summer Fair	£1,251.85	
Raffle	£527.00	
Bags2School	£147.60	
Scholastic	£170.15	
Greenbank	£7.50	

It was agreed that we would look at the possibility of a new account with a better interest rate after the AGM. Julia offered to attend a meeting with the Treasurer and the bank business manager.

## 5. Requests from school

Funding for the following theatre productions:

Artefact	Pack up your troubles	June	£345
Flying Pizza	Alice in wonderland	Christmas	£345
Kinetic	Down to Earth	Spring	£316

This was approved, proposed by Mike and seconded by Alison.

£3,000 was approved towards school trips and the pricing policy will be reviewed after the AGM. This was proposed by Mel and seconded by Claire.

£2,500 was approved for enrichment; this was proposed by Mel and seconded by Mike.

It was agreed that we would produce a report for parents showing them what the FWPS fund and calculate the average spend per pupil.

## 6. Events

Pampering Evening

This is being organised by Caroline Bowes and the lovely invitations were made by Hannah Seymour, thanks to them both for all their hard work. Helen reminded us that a risk assessment would need to be carried out prior to the event, Mel agreed to arrange this.

## 7. Questionnaire Responses

We had 22 replies, reasons given for not attending FWPS meetings included; time pressure, other commitments, perception that it was a cliquy environment.

Suggestions made were:

- Ask for one off help
- Use text alert to remind people of the evening
- Email parents direct
- Hold a social event not at the school
- Hold a drop in event in school time (this was done today but very few people attended)
- Set up a Facebook page
- Put signs on gates to inform of meetings and events
- Create a united FWPS

- Not to criticise each other

Mel has spent a lot of time meeting people face to face and getting people to agree to help out at events. She will also do a letter to feedback to parents/carers.

**8. Christmas Fair**

This will be held on the 10<sup>th</sup> December 6pm – 8pm, Mel will be co-ordinating this and any offers of help are most welcome.

**9. AGM**

This is being held on Monday 8<sup>th</sup> November and Mel will speak to Issa regarding nomination forms.

**10. AOB**

It was agreed that we should dispute the bank charge, Claire will give Alison the details and Alison will write a letter.

The cheese and wine was cancelled as there wasn't time to organise the event, the possibility of making the AGM a cheese and wine event was discussed subject to enough people being available to organise it.

Music Auction, Mike hasn't been as successful as he originally hoped in getting music memorabilia from bands and musicians but he has had donations from EMI, Levellers, Nick Cave, Status Quo, Rolf Harris and others. The items will be auctioned on eBay and he hopes to raise a couple of hundred pounds. Mel will give Mike her list of email contacts. Thank you Mike for all your hard work on this.